

## Information for candidates taking the social studies and Norwegian language tests

- Attendance:** Please ensure that you arrive on time for the test. Candidates who arrive late will not be permitted to take the test. See the information on the time and place for attendance in the letter you received from the test centre.
- ID:** When you arrive at the test centre, you must present a valid ID and sign the candidate list. The following constitute a valid ID:
- A valid passport
  - A Norwegian driving licence – original and duplicate
  - A Norwegian bank card bearing a photograph
  - A Post Office ID card issued after 1 April 2003
  - A national ID card issued by a country within the EEA
  - A refugee travel document and immigrant's passport
  - A residence card
  - An asylum seeker's ID bearing a signature and information on place of birth
- Name:** When you sign the candidate list, please check that your name, address and ID number are correct.
- Receipt:** If you paid the test fee by invoice or directly to the test institution, present the receipt when you arrive to take the test. If you paid by bank card, you will not need to show the receipt.
- Illness:** If you are taken ill before the test, send or deliver a medical certificate or doctor's note to the test centre no later than seven (7) days after the test date. This will enable you to register for a new test free of charge at a later date.
- Writing materials:** You are not permitted to use your own writing materials to make notes, but if you need them, you will be issued with a pencil and paper. You must return the paper before you leave the premises.
- Mobile phones:** During the test you must turn your mobile phone off completely and put it away. You are not permitted to keep it in your pocket or at your desk. If a candidate is caught with a mobile phone during the test this will be regarded as an attempt to cheat.
- Examination aids:** You are not permitted to use any aids during the test. This means that you are not permitted to use the internet or documents stored on the computer. You are not permitted to communicate with anyone other than the invigilators or the chief invigilator during the test. If you do so, this will count as cheating.
- Cheating:** You are not permitted to use any aids during the test. The use or attempted use of aids will be viewed as cheating.
- Examples of cheating include:
- Using electronic aids or a mobile phone
  - Using other computer programs than the test program (e.g. Word, Notepad)
  - Copying all or parts of another person's answers
  - Using a false ID

- Using a dictionary or your own notes
- Communicating with persons other than the staff of the test centre during the test.

The consequences of cheating or attempted cheating:

- You will be expelled from the premises
- You will not be awarded a test certificate for any part of the test taken during the test period (both written and oral tests)
- You will not be allowed to take the test again before the next test period
- You will be required to pay a test fee the next time you take the test

Cheating may be discovered during the test, after the test or during the marking of papers.

**Plagiarism:** The texts that you write in the written presentation must be your own work. Plagiarism is not permitted. Using all or parts of texts written by other people (e.g. taken from the internet, textbooks or fellow students) and presenting it as your own work will be regarded as plagiarism and will mean that the test will not be assessed.

**Falsifying of test certificates:** Falsifying of test certificates is considered to be document forgery, and will be reported to the police.

**Test certificate:** The test centre will send the test certificate to the address registered on the candidate list. Please notify the test institution of any change of address.

**Right of complaint: Complaint concerning the result:** You have the right to make a complaint about the result of the written part of the test (the Norwegian language test). The deadline for making a complaint is three weeks after the announcement of the examination results.

**Complaints about formal errors in the execution of the test:** You are entitled to register a complaint about formal errors in the execution of the social science test, oral Norwegian test and the reading and listening tests and written presentation. The deadline for complaints is three weeks after the test date. For information on the right to make a complaint go to [www.norskprøven.no](http://www.norskprøven.no) or [www.samfunnsprøven.no](http://www.samfunnsprøven.no).

Before the test starts, you will have the opportunity to ask practical questions. If you do not understand the questions in the written presentation test, you may ask the head invigilator.